

Town Meeting Coordinating Committee

Meeting of Tuesday, October 12, 2010

Town Hall, Town Room

Attendance: Peggy Roberts, Adrienne Terrizzi, Mary Streeter, Rob Crowner, Harry Brooks, Nonny Burack.

1. Call to order: Peggy calls the meeting to order at 4:37pm.

2. Electronic voting subcommittee: Mary suggests updating the Town Clerk on the subcommittee's progress and ascertaining whether she would like to contribute to its work. Nonny agrees to invite her to the subcommittee's upcoming meetings. Harry proposes making an open invitation to the staff that have been identified as interested parties.

3-4. Warrant review/visuals: Peggy reports that the Finance Committee will be meeting on October 21 at the same time as the warrant review has been scheduled, to hear from several article presenters, causing a scramble to make both meetings work. As a result, the warrant review is unlikely to be broadcast live, though it will be recorded. The committee discusses matters of timing related to the preliminary warrant review schedule. The warrant review will start at 7:30pm and is expected to last until close to 9:30pm. The Town Room has been reserved from 6:30pm, allowing time for ACTV to set up and for those who have visuals to project to work out the details. Harry will ensure that a laptop is available for use and Peggy will request presenters to send images to the TMCC email address at least a day in advance.

5. Second packet: Materials for the second packet are due on Tuesday, October 25. Adrienne reports that ACTV is confident that its planned "audio tips" video will be ready for the start of Town Meeting. The committee discusses the information that could be included on the TMCC flier in the second packet, and Rob agrees to consolidate it on a single sheet for review at the next meeting.

6. Precinct meetings: Mary requests that photographs of sites relating to the upcoming warrant be gathered and distributed to precinct meeting leaders. Adrienne suggests reaching out to people on the TMCC listserv with specific tasks.

7. New business: n/a.

8. Minutes of previous meetings: Harry moves, Mary seconds, and the minutes of the October 5, 2010 meeting, with minor corrections, are approved by a vote of 6-0.

9. Adjournment: The meeting is adjourned at 5:54pm.

Respectfully submitted,
Rob Crowner

Documents provided:

1. agenda
2. draft minutes of October 5, 2010 meeting
3. preliminary warrant review schedule